



November 17, 2014

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4th Street, Reading, PA, Renee Dietrich, President, presiding.

Present: Renee Dietrich, Greg Knies, Frank Kasproicz, Paul Hoh, Jim Shankweiler, Justin Bodor, Stephanie Towles, Heather Hanna, Henriette Alban, Colin Waszkiewicz, Toni Albert, Nancy Campbell and Johanny Cepeda.

Absent:

Guests: Denise Sticha, Maureen Dolan, Kate Thornton and Bill Roberts

Public Comment: Maureen Dolan was introduced as an appointed member for 2015 by the Library Company.

Minutes: Motion to approve the minutes made by Henriette Alban, seconded by Colin Wazzkiewicz. Approved.

Treasurer's Report: Report given by Greg Knies. Motion to accept the October Treasurer's Report was made by Paul Hoh, seconded by Heather Hanna. Accepted.

Director's Report: Copies of the Director's Report were made available along with additional handouts. Frank Kasproicz addressed the facility items that have been corrected to include the front entrance door, the carpet and the light fixture on Wood Street. Staff Development Day was very successful and had several informative programs.

Library Services: Report given by Stephanie Towles. The library policies were made available during the October meeting. Revisions were addressed. Motion to accept all policies not previously approved in 2014 made by Stephanie Towles, seconded by Colin Waszkiewicz. Accepted.

Facilities: Report given by Henriette Alban. There will be a construction walk through on Thursday. The window glass in ILL is cracked and needs to be addressed.

Finance: Report given by Toni Albert. The committee met prior to the board meeting and reviewed the draft of the 2015 budget. Copies were made available for the board to review prior to the December meeting.

Personnel: Report given by Jim Shankweiler. It is with regret that Kate Thornton's resignation is accepted. The committee is working on Frank's evaluation and should have it completed by December.

Development: Report given by Kate Thornton. The appeal letter is being mailed. The new website has been launched. Giving Tuesday was discussed as a national fundraising event the Tuesday after Thanksgiving. The library has partnered with the Berks County Community Foundation to participate this year.

Strategic Planning: Report given by Paul Hoh. The committee met with Al Weber on November 10th. Notes from the meeting was previously emailed. Action items for implementing the four long range strategies were reviewed and discussed.

By-Laws: Copies of the Amended By-Laws of the Reading Public Library were made available prior to the meeting. Bill Roberts spoke about some of the changes in the amended version. Motion made by Justin Bodor to accept the Resolution of the Board of Trustees of the Reading Public Library repealing the current By-Laws and adopting the Amended By-Laws as of today, November 17th, 2014. Seconded by Stephanie Towles. Approved.

Unfinished Business: None.

New Business: Greg Knies made the motion to have members of the Board, the Director, and the Administrative Coordinator, and other employees handling funds, bonded by a Commercial Crime Policy for 250,000. Seconded by Henriette Alban. Approved.

Motion to adjourn by Johanny Cepeda, seconded by Stephanie Towles. Approved.

Respectfully submitted,

Heather Hanna
Secretary, RPL Board of Trustees